



# PASSWORD**RBL**

## NOTIFICATION TEMPLATE

Subject: Updates to Company Password Policy

Team,

Changes to the company Password Policy are coming. Please read the below note from IT.

In following industry best practices and the updated recommendations from the [US National Institute of Standards and Technology | UK National Cyber Security Centre], <COMPANYNAME> will be deploying a password blacklist to prevent employees from choosing known bad passwords. This password blacklist is a long list of passwords that should no longer be used because they are easily guessed or have been leaked in the many data breaches you have heard about in the news recently.

A major benefit of using this password blacklist is that <COMPANYNAME> will know that everyone has a good strong password that meets the company's standards. This means that we can then extend the amount of time you will be allowed to keep your same password. Currently, employees are required to change their password every XXX days. After we deploy password blacklisting, we will be raising this limit to YYY days. This will make everyone's life easier.

We have chosen Password RBL as the blacklisting service provider because their technology runs completely in the background so you do not need to do anything different when you choose a new password. You will still use all the same methods you have been using to choose a new password. If you do choose a blacklisted password, you will receive the standard notification from Windows that says you've chosen a password that doesn't meet the company's password policy and to please try again.

Thank you for your attention to this important message.